



School of Architecture, Planning and Geomatics | CPD course

Guidelines for Improved Land Administration

5-day course presented online, 22 – 31 August 2022
Mondays, Wednesdays and Friday only



Course Objectives



This 5-day course is designed to expose participants to relevant theories and practices around effective and responsible land administration for securing property tenure and ensuring land rights for all. Participants will learn the principles of responsible land administration, understand the different roles involved, and appreciate the importance of collaboration among different stakeholders.

On completion of this course, participants will be able to:

- Understand land administration systems
 - Understand the principles of responsible land administration
 - Categorise and distinguish between different tools for responsible land administration
 - Understand the fit-for-purpose approach to land administration
- Explain how responsible land administration systems could be designed to effectively secure people's property tenure and land rights.

Course Content

The course provides an introduction to land administration, focusing on land administration as a system of inter-related parts. These include land policy, land management, land governance, land tenure, and land information, each of which is discussed. The danger of adopting inappropriate solutions for the context is highlighted and emphasis is made on the importance of responsible land administration through fit-for-purpose approaches. The course includes a discussion of the problems facing South Africa at present with possible remedies suggested.

Who Should Attend?

The course will benefit all who are involved or interested in land administration studies, specifically government officials and employees in the Department of Rural Development and Land Reform and the Department of Human Settlements, municipal managers and employees involved in land administration functions, and members of NGOs with an interest in land administration and securing land rights. The course is widely applicable and designed to satisfy the multi- and inter-disciplinary nature of land administration and management.

Course Format

This course will be presented online via Zoom and Vula from Monday 22 August – Wednesday 31 August 2022. Course participants will need computer access and a reliable internet connection.

Course Presenter



The course convenor and principal lecturer is Dr Simon Hull, a senior lecturer in the Geomatics Division of the School of Architecture, Planning and Geomatics at UCT. He completed a BSc (Surveying) at UKZN in 1997, an MSc (Engineering) at UCT in 2000, a PGCE at UNISA in 2009, and a PhD at UCT in 2019. He is a professional land surveyor registered with the South African Geomatics Council and a member of the Geo-Information Society of South Africa. He has worked as a marine surveyor, a professional land surveyor, and a high school teacher before taking up a position as a lecturer at UCT in 2012. His research interest is in cadastral and land administration systems reform, especially concerning customary contexts. Dr Hull may be assisted by guest lecturers from industry and the university.



Dr Rosalie Kingwill will assist Dr Hull with some components of the course. She is an independent research consultant specialising in Land Governance, mainly focusing on land administration and land tenure. She has worked in the land reform sector for thirty-five years, much of it empirically grounded policy and implementation research and field work in the Eastern Cape; and more latterly land tenure administration policy. She completed her PhD in Land and Agrarian Studies at the Institute for Poverty, Land and Agrarian Studies (PLAAS), University of the Western Cape in 2013. Her thesis concerned the multi-faceted elements of African land tenure through ethnographic, historical and legal-administrative lenses with the view to investigating its fit with the formal registration system.

Course Overview

Name	Guidelines for Improved Land Administration	
Duration	5 days, 22 – 31 August 2022, 9:00-17:00 on Mon, Wed and Fri only	
Venue	Presented online	
CPD	5 CPD points, ECSA Validation No: UCTGILA22 SAGC No: UNI698a SACPLAN: 40 CPD points SACNASP: 5 CPD points, validation no: 2021-0558-001796	
Participants	Planners, lawyers, economists, surveyors, geo-informatics practitioners, government and municipal officials and employees	
Fees	Standard delegate	R9950.00

Lecture Programme

Each lesson will begin with a live Zoom session for discussing the previous day's readings and concepts learned, followed by prepared lessons that you can work through at your own pace and time. There is a Forum for posting questions or reflecting on concepts. There will be Quizzes embedded in the lessons and an (optional) open-book exam to end the course.

Please see the programme below. These are *indicative* of the topics that will be covered, but changes may still be made to the timetable.

1. **What is land administration?**
 - a. Introduction
 - b. What is land administration and why is it important?
 - c. What is land?
 - d. Readings
2. **Land administration as a system**
 - a. Land administration is a system
 - b. Land governance, tenure and rights
 - c. Readings
3. **Designing durable land administration systems (part 1)**
 - a. Principles of responsible land administration
 - b. Recording land rights of the poor
 - c. Principles and approaches
 - d. Readings
4. **Land administration issues in South Africa**
 - a. Apartheid to Constitution
 - b. Land governance structure in SA
 - c. Reality: hybrid and fragmented
 - d. The need for systemic reform
5. **Designing durable land administration systems (part 2)**
 - a. Fit-for-purpose land administration
 - b. Benefits, challenges, implementation

Assessment

Exam: Wednesday 31 August 2022, 14h00 – 17h00. Participants may complete an (optional) open-book assessment of the week's work for a certificate of completion.

Quizzes: daily, during lectures or in the afternoon.

A certificate of attendance will be awarded to participants who attend at least 80% of the live Zoom sessions and complete each lesson.

A certificate of completion will be awarded to participants who attend at least 80% of the live Zoom sessions, complete each lesson, and achieve a minimum of 50% in the assessments (quizzes and exam). The quizzes carry a weight of 35%, completion of all five lessons awards you 5%, and the exam carries 60%. Quizzes may be done 3 times and the best result will be used. The exam may only be done once.

Registration

Registration and Cancellation

- [Register for this course](#)
- Registration covers attendance of all sessions of the course and course material.
- Registrations close one week before the start of the course. Confirmation of acceptance will be sent on receipt of a registration form.
- **Cancellations must be received one week before the start of a course, or the full course fee will be charged.**
- For more information on application and registration procedures, please visit our website: www.cpd.uct.ac.za

Certificates and CPD Points

A certificate of attendance will be awarded to participants who attend at least 80% of the live Zoom sessions and complete each lesson.

A certificate of completion will be awarded to participants who attend at least 80% of the live Zoom sessions, complete each lesson, and achieve a minimum of 50% in the assessments (quizzes and exam). The quizzes carry a weight of 35%, completion of all five lessons awards you 5%, and the exam carries 60%. Quizzes may be done 3 times and the best result will be used. The exam may only be done once.

CPD participants can also request a formal university transcript, which will show this course as part of a Professional Development Career.

Contact details:

For more information or details on CPD courses, visit our website or contact us.

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