



HIA (HERITAGE IMPACT ASSESSMENTS) APPLICATION: GUIDELINES

SECTION 38(1) & 38(8) of the NHRA OF 1999:

As per Section 38 (1) (e) of the National Heritage Resources Act (NHRA), No. 25 of 1999, submission of the Notification of Intent to Develop (NID) must be initiated at the earliest stage of development. Should the development trigger any other legislation, practitioners must submit the NID to Eastern Cape Provincial Heritage Resources Authority (ECPHRA) before formal submission to other statutory bodies to comply with the NHRA. The authority will determine if a heritage impact assessment (HIA) will be required.

Section 38(8) of the NHRA states that if the development activities listed in Section 38(1) is subjected to an Environmental Impact Assessment (EIA) or Basic Assessment (BA) in terms of National Environmental Management Act (NEMA), approval of the HIA from the relevant heritage resources authority is not required, provided that the environmental authority must:

1. Ensure that if the relevant heritage resources authority requires an HIA, the application fulfils the requirements of the heritage resources authority in terms of Section 38(3) of the NHRA, and
2. The comments and recommendations of the relevant heritage resources authority have been considered prior to granting the environmental authority's consent.

NID (NOTIFICATION OF INTENT TO DEVELOP) APPLICATION:

Should the development trigger the provisions of Section 38(1) and Section (8) a NID must be submitted. The following information is to be included upon submission:

1. Proof of payment with correct reference number – use SAHRIS CASE ID as a reference
2. Completed and signed NID application form
3. Locality Map
4. Images of the site and its context
5. Additional information pertaining to the heritage of the site

***NB: APM Applications (Section 35, 36 & 38) will only be accepted via SAHRIS from 1 May 2023**

HERITAGE IMPACT ASSESSMENTS

The HIA should provide the heritage authority with sufficient information to properly assess the significance of heritage resources on and around a development site and to understand the short, medium- and long-term consequences of the proposed development on heritage resources so that the heritage authority can make an informed comment or decision on the impacts of a proposed development. At a minimum, an HIA must include the following:

#	REQUIREMENT	
1.	Title Page	<ul style="list-style-type: none"> • Project Name • Geographic location of site (incl. address, erf no, Municipality & District) • Name of Authors • Name of Clients • Date of Report
2.	Executive Summary	Include the following: <ul style="list-style-type: none"> • Description of project • Summary of the results • Full conclusions or recommendations
3.	Table of Contents	
4.	Background information	
5.	Timeline of where the project is within the approval process	If the HIA forms part of a NEMA process
6.	Site Description	
7.	Methodology	
8.	History, Context and Evolution of the site	
9.	Identification and assessment of the significance of all heritage resources	As set out in Sections 3 (2), 3 (3) and / or prescribed under Sections 6 (2) and 7 as per the heritage assessment criteria
10.	The mapping and spatialization of identified resources.	At least two maps are required (a regional map and a more detailed map, including a project polygon indicating the boundaries of the project area) A map indicating the position of heritage resources in relation to the proposed development and layouts A map indicating track logs as collected by the specialist during the site assessment
11.	Assessment of the significance of these identified resources	
12.	The details and summary of findings of specialist reports requested by ECPHRA	

13.	An assessment of the impact of the development on such identified heritage resources	
14.	An evaluation of the impact of the development on heritage resources relative to the sustainable social and economic benefits to be derived from the development	
15.	Results of consultation with communities and state bodies (e.g. local authorities) and other interested parties, including unabridged copies of the comments received	<ul style="list-style-type: none"> • Should the HIA be within a NEMA process, the applicant may advertise simultaneously. • The advert needs to clearly indicate that the consultation includes a call for comment on the HIA which is integrated in the NEMA process. • The comments must be tabulated in a response table and included with the submission
16.	Alternatives & Mitigation Plans	
17.	Conclusions	
18.	Integrated Recommendations	
19.	References	
20.	Appendices	To include the full reports of any specialist assessments

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