

**APPLICATIONS CHECKLIST**

**Applications triggering Section 34, 35, 36 & 32**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Requirement** | **Format** | **Buildings** | **Archaeological & Palaeontological Sites** | **Graves** | **Memorials** |
| Completed Online SAHRIS Application/Case | PDF | x | x | x | x |
| Motivation & Significance Opinion | PDF | x | x | x | x |
| Detailed Methodology (sampling, mitigation, and excavation) | PDF |  | x | x |  |
| Landowner Consent  | PDF |  | x | x |  |
| Repository Agreement\* | PDF |  | x |  |  |
| Photographs | JPEG | x | x | x | x |
| Original Drawings | PDF | x |   |   |   |
| Title Deeds  | PDF | x |   |   |   |
| Plans Numbered & Coloured | PDF | x |   |   |   |
| Proof of Professional Specialist(s) | PDF | x | x | x | x |
| Proof of Public Participation | PDF |  | x | x | x |
| Proof of Payment  | PDF | x | x | x | x |
| Full SAHRIS Site Recording linked to Site |  |   | x |   |   |

*\*The Eastern Cape uses the Albany Museum as an Archaeological / Paleontological repository an agreement should be included in applications, where necessary.*

**Development Applications triggering Section 38(1) of the NHRA or treated as S38(8) due to NEMA or MPRDA triggers**

|  |  |  |  |
| --- | --- | --- | --- |
| **Requirement** | **Format** | **Developments S38(1)** | **Developments S38(8)** |
| Completed Online SAHRIS Application/Case |   | x | x |
| Comprehensive summary of application |  PDF | x | x |
| Photographs | JPEG | x | x |
| BID/EIA/Scoping Report/EMP etc | PDF | x | x |
| Heritage Impact Assessment \*\* | PDF | x | x |
| Proof of Professional Accreditation |  PDF | x | x |
| Proof of Public Participation | PDF | x | Include in EIA docs or Online Comments |
| Proof of Payment (if applicable) | PDF | x | x |
| Map of Development Footprint |   | x | x |
| Development Type |   | x | x |
| Deciding Authority Case details |   |   | x |

*\*\*When / If requested by ECPHRA*